

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

JANUARY 26

21

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held by teleconference and in person on January 26, 2021 at 8:00 a.m. with the following persons:

TRUSTEES: Dan Jones, Jim VanDeGrift (phone) and Jonathan Sams.

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Ron Chasteen, Mike Jameson, Brian Elleman, Dave Seibert, Brad Edrington (phone) and Mike Shaffer (phone).

The meeting opened with Mr. Sams leading the Pledge of Allegiance.

The minutes of the meeting held on January 11, 2021 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Chief Michael Jameson gave the Trustees an update on Covid-19 numbers in the Township. Currently there are 207 in the Township.

Chief Jameson informed the Board that the Township received two treadmills donated by the Deerfield YMCA.

Chief Jameson requested authorization to purchase two Matrix Climbmill machines for Station 31 and Station 33 from Johnson Health Tech NA Inc. The state bid price is \$9,534.70 for the two machines. Mr. Jones made a motion seconded by Mr. Sams to approve the purchase of two stair climbers as described above for \$9,534.70. All voiced a "YEA" vote and the motion was passed with **Resolution 21-01-09**. (A copy of the resolution is included in the minutes).

Road and Bridge:

Ron Chasteen, Road and Bridge Supervisor, informed the Board the Warren County Engineer's office preliminary cost estimate for 2021 Road Resurfacing is \$264,993.61. The roads to be resurfaced include part of Nixon Camp, most of Waynesville Road, and part of Liberty Keuter Road. Mr. Jones made a motion, seconded by Mr. Sams to authorize the 2021 preliminary roads for resurfacing cost. All voiced a "YEA" vote and the motion was passed.

Mr. Chasteen informed the Board that the Warren County Engineer's office had sent a notice asking if the Township wanted to participate in the Winter Salt program for the 2021-2022 season. Mr. VanDeGrift made a motion, seconded by Mr. Jones to participate in the County Engineer's salt program for the 2021-2022 season and request 900 tons of salt. All present voiced a "YEA" vote and the motion passed with **Resolution 21-01-06**. (A copy of the resolution will be included in the minutes).

Mr. Chasteen informed the Board that his department was out spreading salt on Township roads on Sunday. The three trucks made three runs and used fourteen tons of salt.

Dave Siebert, Road/Maintenance Supervisor, informed the Board that our newest Road department employee Jarred Gullett has begun working and Mr. Siebert is happy with his enthusiasm and progress.

Administration:

Tammy Boggs, Township Administrator, informed the Board that the renewal is due for Active 911 at a cost of \$675.00. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the renewal and payment of \$675.00 for Active 911. All voiced a "YEA" vote and the motion was passed.

Mrs. Boggs stated the township received the 2020 Township Highway System Mileage Certification from the Ohio Department of Transportation. The current mileage for the township is 64.914. Mr. VanDeGrift made a motion, seconded by Mr. Jones to approve the Mileage Certification. All present voiced a "YEA" vote and the motion was passed.

Mrs. Boggs updated the Board regarding Asidaco, the company doing the electrical work for the new Station 33. There have been issues with their non-payment of sub-contractors. As we are nearing the end of the project, the Township paid Johnson Control directly for their work. Mrs. Boggs will continue to monitor this closely.

Mrs. Boggs requested ratification for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$3,063.58. The purchases are \$345.00 from Liberty Art Works, \$1,281.47 from Amazon, \$65.00 from Ohio Township Association, \$1,040.04 from Lowe's, \$185.78 from Home Depot, \$26.47 from Rural King, \$18.91 from Walmart and \$100.91 from Summit Racing. Mr. VanDeGrift made a motion, seconded by Mr. Jones to subsequently approve the expenditures in the cumulative amount of \$3,063.58. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-01-07**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested approval for a contribution to the 2021 Drug Task Force in the amount of \$14,559.00, which equates to \$1.00 per resident. Mr. Jones made a motion to approve the contribution of \$14,559.00 to Warren County Drug Task Force. Mr. VanDeGrift seconded the motion. All present voiced a "YEA" vote and the motion was passed with **Resolution 21-01-08**. (A copy of the resolution is included in the minutes).

Mrs. Boggs informed the Board that the Creek Song development has withdrawn their PUD application with Warren County Zoning.

General Reports:

CORRESPONDENCE:

IN:

- Letter from Homeland Technology Group regarding monitoring fees
- Resolution from Warren County Commissioners regarding withdrawal of rezoning application for Creek Song
- Resolution from Warren County Commissioners regarding withdrawal of PUD Stage 2 Creek Song
- Resolution from Warren County Commissioners regarding reappointments to various Boards
- Letter from Warren County Engineer's Office regarding Trails of Shaker Run Section Nine A, Nine B, Ten and Eleven
- Email from OTARMA regarding 2021 Grants
- Letter from Warren County Recorder regarding zoning resolutions
- Email from Mr. Spaeth regarding parking in Shaker Run
- Public Records request for Asidaco payroll
- Email regarding noise ordinance times
- Email from Sinclair regarding update on their future plans
- Letter from Urgent Care regarding COVID – 19 screening
- Letter from City of Lebanon regarding JEDD 4th Quarter

OUT:

- Letter to Anthem regarding corrections in the waiting period for insurance
- Letter to AFLAC regarding payments for Jennifer Niehaus
- Email to Mr. Spaeth regarding parking in Shaker Run
- Email with public records request for Asidaco payroll
- 2021 Public Employer Annual Information Report to SERB
- Email regarding noise ordinance times

Fiscal Officer Reports:

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 32712 through 32754 (copy to follow) and Vouchers 76-2021 through 121-2021.

The Fiscal Office reported the following income from:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
1/4/21	1/21/21	1-2021	PUBLIC ENTITY RISK SERVICES OF OHIO	1000-892-0000	\$970.00	CLAIM PAYMENT FOR DAMAGED GUTTERS AND DOWNSPOUTS AT ST 32
					\$970.00	
1/20/21	1/21/21	11-2021	STINE FUNERAL HOME OF LEBANON	2041-302-0000	\$450.00	GRAVE OPEN/CLOSE V URTON SECT 2 LOT 4
1/14/21	1/21/21	8-2021	W URTON	2041-804-0000	\$560.00	SALE OF CEMETERY PLOT SECT 14 LOTS 3 & 4 W URTON
					\$1,010.00	
1/5/21	1/21/21	2-2021	TRICARE	2191-299-0000	\$80.05	LIFE SQUAD SERVICES
1/6/21	1/21/21	3-2021	MEDIGOLD	2191-299-0000	\$241.41	LIFE SQUAD SERVICES
1/8/21	1/21/21	4-2021	AETNA	2191-299-0000	\$91.89	LIFE SQUAD SERVICES
1/12/21	1/21/21	5-2021	US DEPT OF TREASURY DEPT OF VA	2191-299-0000	\$871.76	LIFE SQUAD SERVICES
1/12/21	1/21/21	6-2021	AMERICAN REPUBLIC INSURANCE CO	2191-299-0000	\$94.17	LIFE SQUAD SERVICES
1/18/21	1/21/21	9-2021	USAA	2191-299-0000	\$83.55	LIFE SQUAD SERVICES
1/20/21	1/21/21	10-2021	MEDICO CORP	2191-299-0000	\$95.09	LIFE SQUAD SERVICES
1/4/21	1/21/21	12-2021	HNB - ECHO	2191-299-0000	\$270.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/4/21	1/21/21	13-2021	CGS	2191-299-0000	\$686.52	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/5/21	1/21/21	14-2021	HUMANA	2191-299-0000	\$104.43	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/5/21	1/21/21	15-2021	MOLINA HEALTHCARE	2191-299-0000	\$186.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/5/21	1/21/21	16-2021	HWHO	2191-299-0000	\$236.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/5/21	1/21/21	17-2021	MOLINA HEALTHCARE	2191-299-0000	\$351.92	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/5/21	1/21/21	18-2021	AETNA	2191-299-0000	\$463.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/5/21	1/21/21	19-2021	ANTHEM BLUE	2191-299-0000	\$515.44	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/6/21	1/21/21	20-2021	AARP SUPPLEMENTAL	2191-299-0000	\$234.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/6/21	1/21/21	21-2021	ANTHEM BLUE	2191-299-0000	\$394.17	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/6/21	1/21/21	22-2021	AETNA	2191-299-0000	\$471.76	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/7/21	1/21/21	23-2021	UNITED HEALTHCARE	2191-299-0000	\$243.55	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/8/21	1/21/21	24-2021	AARP SUPPLEMENTAL	2191-299-0000	\$96.46	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/8/21	1/21/21	25-2021	MEDICAL MUTUAL	2191-299-0000	\$403.01	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/11/21	1/21/21	26-2021	CGS	2191-299-0000	\$2,120.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/12/21	1/21/21	27-2021	HWHO	2191-299-0000	\$169.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/12/21	1/21/21	28-2021	AETNA	2191-299-0000	\$380.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/12/21	1/21/21	29-2021	CGS	2191-299-0000	\$414.09	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/12/21	1/21/21	30-2021	HUMANA	2191-299-0000	\$552.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/14/21	1/21/21	31-2021	ANTHEM BLUE	2191-299-0000	\$152.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/14/21	1/21/21	32-2021	CGS	2191-299-0000	\$340.94	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/14/21	1/21/21	33-2021	UNITED HEALTHCARE	2191-299-0000	\$1,552.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
					\$11,898.93	
1/12/21	1/21/21	7-2021	BUREAU OF WORKERS COMPENSATION	1000-892-0000	\$756.82	PREMIUM REFUND
					\$756.82	

Other Business:

None.

Visitor Concerns:

Mike Shaffer gave a report concerning happenings at Regional Planning.

Trustee Reports:

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss EMS Personnel matters pursuant to ORC 121.22 (G) (1) at 8:15 a.m. The motion was seconded by Mr. Jones and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Jones the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 8:24 a.m.

Chief Jameson requested authorization to post for one full time paramedic. Mr. Jones made a motion, seconded by Mr. VanDeGrift to post for one full time paramedic.

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Jones to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for January 11, 2021 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 21-01-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**Authorizing Contract with Warren County Engineer's
Office for Purchase of Road Salt**

WHEREAS, Turtlecreek Township desires an agreement to purchase road salt through the Warren County Engineer's Office; and

WHEREAS, the Warren County Engineer's Office meets all applicable State and local requirements through the bid process for salt; and

WHEREAS, in order to save money and expedite the bidding process, it benefits Turtlecreek Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren County Engineer's Office for road salt for the 2020-2021 winter season; now

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township to enter into an agreement with the Board of Warren County Commissioners to participate with the Warren County Engineer's Office for the bidding and purchase of 900 tons of road salt for the 2021-2022 winter season; and

FURTHER BE IT RESOLVED, that the Turtlecreek Township will use the engineer's storage space to receive and store salt bid and awarded in this contract; and

FURTHER BE IT RESOLVED, that the Township Administrator and/or the Road Superintendent of Turtlecreek Township are hereby authorized to file and sign all documents associated herewith including the forwarding of the estimated salt needed for purchase as prepared by the Road Superintendent.

Mr. VanDeGrift moved for adoption of the foregoing resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. Sams	YEA
Mr. VanDeGrift	YEA

Resolution adopted this 26th day of January, 2021.

TURTLECREEK TOWNSHIP

Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 21-01-07

Date of Resolution: January 26, 2021

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING
EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP
ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP
ADMINISTRATOR**

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. VanDeGrift moved adoption of the foregoing Resolution, being seconded by Mr. Jones. Upon call of the roll, the following vote resulted:

Mr. Sams	YEA
Mr. VanDeGrift	YEA
Mr. Jones	YEA

Resolution adopted this 26th day of January, 2021.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 21-01-08
TURTLECREEK TOWNSHP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay to the Warren County Drug Task Force the sum of \$14,559.00. Source of the funds will be from the General Fund #1000-210-370-0000 (Payment to Another Political Subdivision).

Resolution was initiated by Mr. Jones and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 26th day of January, 2021.

Signed: _____	" YEA"
_____	" YEA"
_____	" YEA"
Attest: _____	Chief Fiscal Officer

**RESOLUTION 21-01-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

PURCHASE TWO (2) MATRIX CLIMBMILL MACHINES

WHEREAS, the EMS/Fire department has a need to purchase two (2) Matrix Climbmill machines for Station 31 and Station 33 from Johnson Health Tech NA Inc; and

WHEREAS, the cost of the two (2) Matrix Climbmill machines will be \$9,534.70; and

WHEREAS, the source of the funds for the purchase will be the EMS/Fire Fund 2193 (2193-760-740-0000 – Machinery, Equipment and Furniture); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase two (2) Matrix Climbmill machines from Johnson Health Tech NA Inc. and authorizing Chief Jameson to sign the quote for the equipment .

Resolution was initiated by Mr. Jones and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 9th day of March, 2020

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

END OF MINUTES.